



**Billerica**  
Historical Society

Est. February 20, 1896

**Billerica Historical Society**  
P O Box 381, 36 Concord Road  
Billerica, MA 01821

## DEED OF GIFT

The Billerica Historical Society / Clara Sexton House/Museum have received from:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

The Billerica Historical Society welcomes gifts of items (i.e. – period furniture, clothing, documents, letters, photos, genealogies and ephemera from many eras and topics, etc.).

Description of gift(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **Accession Policy**

Items can be offered as loans of specific or indefinite duration if the donor would prefer to keep ownership of the item.

If the item is offered as a donation to the Billerica Historical Society the following criterion will apply:

- it is accurate to the period of one of the rooms
- it is a farm tool appropriate to the period 1713 - 1830/40
- it is connected to the Sexton family
- it originated in Billerica (especially in the relevant period)

Donated items must be in good condition or need only minor repair and are not too fragile or valuable to be displayed.

Value of the donated items will be provided by the donor, and an **Appraisal** will be done by the Clara Sexton House/Museum on all furniture and furnishings.

I give and transfer these materials to the Billerica Historical Society, together with all copyright and other rights, which I may have with respect to them, all as unrestricted gifts.

To the extent that I have the right to do so, I authorize the Society to microfilm and reproduce all these materials, to make them available to the public and otherwise dispose of them in such manner as the organization may deem appropriate, unless **restrictions** are specifically noted below:

\_\_\_\_\_

\_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

(Donor)

(Address)

(Curator/Authorized Agent)

(Title)

(Date)